

AANP LIVE: 2019 Diabetes Virtual Conference Application

March 23, 2019

By submitting this AANP Live: 2019 Diabetes Virtual Conference Application (herein referred to "Application"), the company and management company (collectively referred to as "Company") acknowledges they have read and agree to comply with all rules and regulations, together with related procedures, forms and communications. AANP reserves the right to refuse any application. AANP reserves the right to cancel any Company from attending its virtual conference if it deems the material(s) is inappropriate for the participants. In order to be eligible for assignment of a booth and sponsorship level, your Application along with full payment must be received.

Company Name: _____

Contact: _____ Title: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: _____ Ext.: _____ Fax: _____ Email: _____

MAIL all information to (if different from above):

Management Company: _____

Contact: _____ Title: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: _____ Ext.: _____ Fax: _____ Email: _____

Exhibit/Sponsor Options:

- | | |
|--|--|
| <input type="checkbox"/> Silver Sponsor \$ 3,000 | <input type="checkbox"/> Diamond Sponsor \$ 7,500 |
| <input type="checkbox"/> Gold Sponsor \$ 5,500 | <input type="checkbox"/> Platinum Sponsor \$10,000 |

By signing below, company agrees to pay the above indicated exhibit/sponsor fee(s). Acceptance of this application by AANP constitutes a binding agreement. Exhibit/sponsor fees are non-refundable.

Signer's Full Name: _____ Title: _____

Signature: _____ Date: _____

Payment Options:

Make checks payable to: American Association of Nurse Practitioners - Federal Tax ID #22-2547543

Mail with payment to: Meeting Management Associates, Inc., 16 West State Street, PO Box 723, Sherburne, NY 13460-0723

Payment Type: Check # _____ VISA MasterCard American Express

Card Number: _____ SIC #: _____ Exp.: _____

Date: _____ Cardholder: _____ Signature: _____

Full credit card payment may be faxed to 607-674-6132.

For Office Use Only:

Booths will be assigned on a first-come, first-served basis. Applications will not be marked as received or processed further until full payment has been received.

Date Received _____ Space Assignment _____ Cost of Space \$ _____ Amount Received \$ _____

Balance (Refund) Due \$ _____ Check# & Name _____ CC Type and last 4 #s _____

Remarks _____

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Virtual Conference Exhibit/Sponsor Rules & Regulations

- Contract:** By completing the American Association of Nurse Practitioners (AANP) Exhibit Space Application for the AANP Live: 2019 Diabetes Virtual Conference ("Conference"), the exhibitor and management company (collectively referred to as "Company") acknowledge that they have fully read and agree to comply with all information provided in these Rules & Regulations, as well as related procedures, forms and communications. Completion of the application process represents a firm and binding contract with the understanding and agreement to abide by all rules, regulations and conditions of AANP. Failure to abide by such rules and regulations result in forfeiture of all monies paid or due to AANP under terms of this Agreement and no booth or sponsorship areas will be provided.
- Payment Policy:** Full payment must accompany the completed Application before it will be marked as received and/or processed by AANP Exhibit Management. Check payments must be made payable to the American Association of Nurse Practitioners (Federal Tax ID #22-2547543) and sent to Meeting Management Associates, 16 W State Street, PO Box 723, Sherburne, NY 13460.
- Exhibit/Sponsor Materials:** Exhibit/Sponsor materials are not permitted to interfere with the Conference. All demonstrations and the distribution of promotional materials must be in accordance with AANP rules and regulations. Company agrees to provide all materials reasonably required for the performance of the Conference, including but not limited to an electronic copy of Company's logo, in a format and within the deadlines provided by AANP. Company agrees that AANP is allowed to use, display and reproduce (in print, electronically or otherwise) Company's name, trade names, logos and product names in any listing of those companies participating in the Virtual Conference.
- AANP Name and Logo:** The AANP name and logo are the exclusive property of AANP. They may not be used in any way, e.g., promotional literature, giveaways, images, etc., by anyone for any purpose without specific written approval from AANP.
- Endorsement:** Distribution of materials, brochures or other related advertising and activities conducted during the Virtual Conference does not constitute endorsement by AANP.
- Copyright:** Company agrees that it is their responsibility to ensure the Company represents and warrants all graphics and collateral do not violate any copyright, proprietary or intellectual property rights of others and that all graphics and collateral are actually accurate and contain no matter defamatory or otherwise unlawful. Company is solely responsible for the content of the graphics and collateral. It is not AANP's responsibility to review or monitor the graphics and collateral for copyright or other legal compliance.
- Images:** By submitting an application to participate in the Conference, the Company acknowledges and agrees that AANP and its vendors, including but not limited to, AANP Affiliates and Partners (collectively "AANP"), Communiqué, Meeting Management Associates, Inc. and any of their respective officers, directors, staff members, agents, volunteers and employees, will not be liable to Company or any other party for any special, incidental, indirect, general or consequential damages or costs which may arise in connection with the Conference. Company consents to AANP using any photos, other images taken of the Conference and any results of Conference-related activities that occur for media outreach efforts, promotional campaigns, various publications/ communications or other business purposes as determined by AANP without compensation to the Company.
- Cancellations:** Cancellations must be made in writing and sent to AANP Exhibit Management. Any Company who wishes to cancel or reduce their sponsor level before January 15, 2019, will be charged 30 percent of the fee for the cancellation. Requests for cancellations or reduction in support level on or after January 15, 2019, will result in no refund unless all space has been sold and all cancelled space resold.
- Liability:** The American Association of Nurse Practitioners, Meeting Management Associates, Communiqué and each of their parents, subsidiaries and affiliates and each of their officers, directors, agents, employees, members and guests (individually and collectively, the "Released Parties") do not assume any responsibility for personal injury or death or loss or damage to property, except for personal injury, death or loss or damage to property that arises from the gross negligence of the Released Parties. The exhibitor assumes entire responsibility and liability for any and all claims, losses or damages arising out of personal injury or death or loss or damage to property, including the exhibitor's display materials and other property, employees or contracted labor brought upon the premises, and agrees to indemnify and hold harmless the Released Parties against any and all claims for personal injury or death, or losses or damages to property, except such injury, death, loss or damage resulting from gross negligence or malice of Released Parties.
- Force Majeure:** It is mutually agreed that in the event that AANP should find it necessary to cancel or postpone the Conference for any reason, including but not limited to low registration, strikes, acts of nature, war, terrorist acts or other circumstances beyond AANP's control, this agreement will be terminated immediately, and AANP shall determine an equitable basis for the refund of such portion of the fee(s) as is possible, after due consideration of expenditures and commitments already made.
- Insurance:** Companies who wish to insure the project against loss of any kind, must do so at their own expense. The American Association of Nurse Practitioners, Meeting Management Associates and Communiqué and each of their parents, subsidiaries and affiliates do not carry insurance of any sort on the Company or other property of the Company and the above referenced entities assume no liability for loss or damage thereto from any cause.
- Violations:** Violations of any of these rules and regulations on the part of the Company, its employees or agents shall nullify the right to participate in the Conference and such Company shall forfeit to AANP all monies which have been paid or due. Upon violation of any of these regulations on the part of the Company, its employees or agents, AANP is given the right to terminate, the right to take possession of the space and the right to remove all images and services at the Company's expense. Company remains liable for all damages which AANP may incur and forfeit all monies paid or due.
- Amendments of Rules and Regulations:** All matters and questions not covered by these regulations are at the discretion of AANP and its agents. These regulations may be amended any time by AANP and all amendments that may be so made shall be equally as binding, upon publication, on all parties affected by them as were the original regulations.

IMPORTANT CONTACT INFORMATION

Please do not wait until the conference to ask questions, express concerns or resolve challenges that can easily be taken care of in advance. We are here to assist in making this a successful conference so feel free to contact us.

AANP Exhibit Management: Meeting Management Associates, Inc.
Exhibit Manager: Brenda Bowling
Phone: (607) 674-2666
Email: exhibits@mma-inc.com
Mailing Address: American Association of Nurse Practitioners, c/o Meeting Management Associates, Inc., 16 W State St, PO Box 723, Sherburne, NY 13460
Website: www.aanp.org

By initialing below, Signer signifies that Company has read, understands and agrees to be bound by all the terms and conditions set forth above.

_____ (signer's initials) for _____ (Company)