

Faculty Expectations of Preceptors

Presented through a collaboration between the National Organization of Nurse Practitioner Faculties (NONPF) and the American Association of Nurse Practitioners® (AANP)

Establishing Clinical Rotation	Completed
Review NP program policies regarding student placement guidelines	
Communicate start date and time with student	
Review documents related to the clinical course (welcome letter, clinical hours requirement, syllabus, course objectives, etc.) and seek clarification, if needed	
Review Family Educational Rights and Privacy Act (FERPA)	
Orientation	
Orient student to clinical site, clinical site policies, electronic health records (EHR) and clinical team prior to student's patient experiences	
Discuss course objectives, course requirements, student learning goals and clinical experience expectations with the student	
Discuss with student his or her experience and background	
Outline appropriate tasks, patient cases and caseload for each clinical day	
Establish plan for student progression from observing to conducting visits with minimal intervention	
Clinical Experience	
Model clinical skills and professional/ethical behaviors for student learning	
Be present to observe all student clinical activities	
Include student as a pertinent part of the health care team and encourage interprofessional collaboration between student and other team members	
Encourage learning using direct questioning methods and allowing reflection on feedback	
Verify student clinical hours	
Communication	

Guide, counsel and encourage active student learning through clinical	
Communicate to faculty pertinent feedback regarding student performance and learning progression related to course expectations and requirements.	
Be available for virtual or face-to-face site visits.	
Evaluation	
Complete appropriate evaluation forms at intervals as outlined in course	
Discuss evaluation(s) with student providing constructive feedback on strengths, weaknesses and a plan for improvement	
Participate in faculty-initiated plans of remediation, if necessary	
Completion of Clinical Rotation	
Submission of all documents as outlined in the course	

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The article that presented this checklist can be found in the October 2019 issue of Journal of the American Association of Nurse Practitioners. Use of the material in any format is prohibited without written permission from the publisher, Wolters Kluwer Health, Inc. Please contact permissions@lww.com for further information.

Pitts, Courtney; Padden, Diane; Knestrick, Joyce; Bigley, Mary B. A checklist for faculty and preceptor to enhance the nurse practitioner student clinical experience. Journal of the American Association of Nurse Practitioners 31(10):591-597, October 2019. doi: 10.1097/JXX.0000000000000310

NONPF/AANP Faculty Expectation Checklist. *Including, but not limited to, continuing education credits, monetary compensation, adjunct faculty positions and access to school library resources. NONPF = National Organization of Nurse Practitioner Faculties; AANP = American Association of Nurse Practitioners.