

DATA COLLECTION AT NATIONAL CONFERENCE: PROGRAM PROCESS

Interested in collecting data at American Association of Nurse Practitioners®'s (AANP) national conference? Review the following steps below before starting your application:

- 1** Review the program guidelines.
- 2** Develop proposal and gather supporting documents for the application. Complete and submit the application by April 15.
- 3** Receive an acceptance or rejection letter by May 1. Rejected applicants may reapply within two weeks of receiving the letter. Accepted applicants will receive additional program information, a letter of agreement (LOA) and a template for designing an optional poster to display at the conference.
- 4** Submit a draft of the poster to AANP by June 1. Finalize poster based on the feedback from AANP. Print and bring poster to the conference.
- 5** Submit a signed LOA by June 1.
- 6** Attend the mandatory meeting during the Tuesday of the national conference.
- 7** Set up poster, incentives and other materials at a table, and try to recruit as many attendees as possible before the last day of conference.
- 8** Remove poster, incentives and other materials from table when recruitment goal is reached or on the last day of conference.
- 9** Complete an evaluation of the Data Collection at National Conference Program.
- 10** Submit final research product within a year to AANP.